

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 6/30/03

AGENDA SECTION: CONSENT AGENDA	ORIGINATING DEPT: ADMINISTRATION	ITEM NO. D-2
ITEM DESCRIPTION: SUMMER YEP WORK PROGRAM		PREPARED BY: S. KVENVOLD

The City of Rochester has, for many years, funded the Youth Employment Project's (YEP) summer work program. This program has been instrumental for the City in helping to keep the City parks clean.

I recommend your approval of the requested amount of \$7,850 to be appropriated from the 2003 Contingency Account.

COUNCIL ACTION REQUESTED:

Request a motion appropriating \$7,850 from the 2003 Contingency Account to fund the Youth Employment Project's summer work program.

COUNCIL ACTION: Motion by: _____ Second by: _____ to: _____

Memo

To: Mayor and City Council
From: Stevan E. Kvenvold *SEK*
Date: June 27, 2003
Subject: Summer YEP Work Program

The City of Rochester has, for many years, funded the Youth Employment Project's (YEP) summer work program. This program has been instrumental for the City in helping to keep the City parks clean.

I recommend your approval of the requested amount of \$7,850 to be appropriated from the 2003 Contingency Account.

I plan on preparing a RCA for 7/7/03. Please let me know if you disagree with this recommendation.

Enclosure

c: R. Sutherland

**BOYS & GIRLS CLUB**
OF ROCHESTER

June 24, 2003

Boys & Girls Club
of Rochester
1026 East Center Street
Rochester, MN 55904
Tel 507-287-2300
Fax 507-287-2308
www.bgclubroch.orgStevan Kvenvold, Administrator
City of Rochester
201 4th St SE
Rochester, MN 55904

RE: Summer YEP Work Program

Dear Mr. Kvenvold:

I am writing to request funds for the Summer YEP Work Program. Due to staffing changes, we are getting started a month later than we have in the past, however, in a phone conversation with Denny Stotz, he said this program is still needed (also see attached letter of support). Even though efforts were made to encourage those who use the parks to pick up after themselves, the parks are becoming littered and are in need for routine cleaning.

Due to the reduced schedule, I am requesting \$7,850 for the following:

Staff	4 youth workers @ \$6/hr plus payroll taxes 1 adult worker @ \$8.50/hr plus payroll taxes
Hours	7:30 a.m. - 12 noon
Days	Monday - Thursday
Program Length	July 7, 2003 - August 29, 2003

The Boys & Girls Club will provide transportation and supervision. If you have any questions, please feel free to contact Jessica Oaks, YEP Director (287-2313), or Nancy Campbell, Program Director (287-2317). We look forward to hearing from you soon.

Sincerely,

Earlene Wickre
Interim Directorcc: Denny Stotz, Rochester Park & Recreation
Mike Earp, Boys & Girls Club Business Manager



ROCHESTER PARK AND RECREATION DEPARTMENT

May 19, 2003

TO:

~~Susan Briggs~~ Jessica Oaks
Boys & Girls Club of Rochester
1026 East Center Street

Denny Stotz
281-6164

FROM:

Denny Stotz

RE:

2003 YEP Summer Program

The Park and Recreation Department supports your efforts to secure funding for the continuation of the YEP Summer Program for 2003. The services provided by the program are a very important part of our summer facility maintenance operations.

The Park Department will provide general supervision and direction for the YEP leader, provide work sites and will provide equipment and tools needed for the work.

Please contact me if you have questions or need additional information. Look forward to working with YEP again this summer.

Cc: Steve Lawson, Park Supr
Roy Sutherland, Supt

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